

Letter to Parent

Dear Parent or Caregiver,

Today I participated in my S.O.S.TM Student Organizational Skills class. I learned that there are many ways I can use a computer to help me manage my middle school work.

I can use my computer to communicate with _____

_____ about school-related matters.

I can use my computer's word processing tools such as _____

_____ to quickly make my essays, papers and reports more interesting and attractive.

I can use my computer to access good homework help websites, and to check my middle school's website for information about

For homework this week I will complete the exercise on page 105 of *The Middle School Student's Guide to Ruling the World!* and read pages 108 through 114.

Thank you for all you do for me every day!

Sincerely,
